

TWIN VALLEY RIDERS, INC. BY LAWS

ARTICLE I – Organization Name

- A. This organization shall be known as Twin Valley Riders, Inc.
- B. This shall be a non-discriminating organization.

ARTICLE II- OFFICERS AND DIRECTORS

An eight (8) person Board will govern the Twin Valley Riders Club and they will be known as the Board of Directors. The Board will consist of the club officers: President, Vice-President, Secretary, Treasurer and four Directors at large elected by the membership. The President shall chair the board. It is the responsibility of the Board of Directors to administer club policy and procedure. In the event of a vacancy in the Board, the membership will be notified and a new board member elected at the next regular monthly meeting. The Board of Directors will be responsible for determining the High Point and Reserve High Point award winners and for the buckle selection at the end of each year.

Conflict of Interest - If a conflict of interest where a board member may be a party or in the event that more than 1 board member is involved as party to a conflict of interest needing to be settled by a board vote, that member/members shall relinquish their voting rights to the remaining board members. There must be a quorum of board members to render a decision. A quorum of board members shall consist of 5 regular members. If a quorum of board members cannot be met, the dispute shall be voted on by a quorum of the general membership (10% of the members or more).

The Twin Valley Riders Club will have four officers and four Directors consisting of:

President - The President will preside over and prepare agenda for all meetings. He/She will appoint committee chairs for all committees to carry out the programs of the Club. Committee chairs will select their own committee members and determine the correct number to conduct the task set forth. The President shall be the representative of the Club and have the authority to sign all papers required for ongoing business. The President shall cast the deciding vote in the event of a tie. In the case of the President's inability to act, the Vice President shall be the immediate successor.

Vice President - The Vice President shall perform all the duties of the President in his/her absence. Upon permanent absence of the President, the Vice President shall assume the duties of President for the duration of the term, declare the Vice President's office vacant, and call for election to fill the Vice President's office.

Secretary - The Secretary shall record the minutes of all meetings. The Secretary shall also be responsible for keeping all membership records in order including the collection of all dues and entry fees. The Secretary shall be responsible for all correspondence. The Secretary will also have authority, with board approval, to sign all papers required for ongoing business.

Treasurer - The Treasurer shall record all gifts, donations, and financial transactions of the Board/membership in an accepted bookkeeping method. The Treasurer shall provide current financial reports at each regularly scheduled meeting and a yearly financial statement. All financial records will be available to the Board upon request. The Treasurer shall deposit all funds of the Club in such bank or banks as designated by the Board and will have checking writing authority for regular monthly and annual bills. All other expenditures of funds require approval from the membership at a regular monthly meeting.

Directors – The Directors will attend Board of Directors meetings when called and assist the officers in making decisions and administering club policies whenever asked by the President. The Directors are responsible for an annual audit of the Treasurer’s books.

Officers and Board Members — No officer, board member, or members shall be compensated for his/her services.

ARTICLE III – Meetings

- A. The Annual Supper of this organization shall be held in the month of January.
- B. All regular meetings will be held on the third Tuesday of the month, unless a meeting change is voted on by the executive committee.

ARTICLE IV – Quorum

- A. A quorum shall consist of $\frac{1}{4}$ of the membership at the Annual Supper and $\frac{1}{10}$ of the membership at regular meetings.

ARTICLE V – Elections

- A. Election for offices shall be at the Annual Supper.
- B. Nominations must be accepted from the assembly before a motion can be made to keep the same officers for the succeeding term.
- C. Any person nominated has the right to decline the nomination.
- D. All election voting must be done by secret ballot.
- E. The President and Treasurer are elected alternate years as with Vice President and Secretary, each serving a two year term. Directors are also elected for alternate years each serving a two year term.

ARTICLE VI – Rider’s Club Queen

- A. Queen election shall be held at the Annual Supper for the term of one year.

- B. Nominations for Queen will only be taken at the December regular meeting. Nominees will then prepare a speech about themselves to be read at the Annual supper.
- C. Queen Responsibilities:
 - 1. The Twin Valley Riders Club Queen will be responsible for attending & riding in approximately 4-5 parades during the course of the summer
 - 2. Will lead the Grand March at the monthly Fun Days
 - 3. If she is unable to be present at the scheduled events, she is responsible for contacting the princess to be there in her place.

ARTICLE VII – Dues

- A. Dues for this organization shall be \$10.00 per person or \$20.00 per family. (Effective January 1, 1999)
- B. Only paid-up members shall have the right to vote at the Annual Supper or any regular meetings. Paid-up single memberships shall be entitled to one vote and paid-up family memberships shall be entitled to two votes per family.
- C. It is the duty of the Treasurer to collect all dues and keep a record of all paid members.
- D. Any member not paying dues, but attending a meeting shall have his or her name struck from the roll at the time of the meeting being adjourned.
- E. New members wishing to join after September 1st shall have their dues extended to include the following year.

ARTICLE VIII – Club Activities

- A. Twin Valley Riders, Inc. will not be responsible for any loss or damage or injury to horses exhibited, or any article of any kind of nature that may be lost or destroyed or in anyway injured. Each exhibitor will be responsible for any injury which may be occasioned to any other person, whosoever, by any horse owned or exhibited by him, and shall indemnify the Twin Valley Riders, Inc. or any member thereof, against all claims and demands, of any kind or nature, that exhibited by him, or arise from the negligence of the person in charge of any such horse. All horses exhibited, and persons exhibiting in this ride will be entirely at the owner's risk. (Example: trail rides, parades, horse shows)
Tort Liability MN SS 604A.12
- B. Alcoholic beverages shall not be used during club activities at any time when horse and rider are in contact. (Example: trail rides, parades and horse shows).
- C. All children under the age of 18 shall have one parent or a guardian's permission, in writing, to participate in any activity of this organization.

- D. **All members are requested to participate in and share their resources for all club activities.**
- E. Anyone incurring personal expense due to club activities while assisting the membership shall be reimbursed.

ARTICLE IX – Notice of Activities

- A. A call committee shall be nominated at the Annual Supper, if not, the executive committee will act as the call committee.
- B. It is the responsibility of the call committee to contact all members of any activity other than regular scheduled meetings.
- C. Notice of the Annual Supper and regular meetings shall be published in the local newspaper.

Revised April, 2011